

**SUPPLY, DELIVERY AND INSTALLATION OF LABORATORY EQUIPMENT AND
FURNITURE FOR THE LEADING UNIVERSITY PROJECT FOR INTERNATIONAL
COOPERATION (LUPIC)**

LUPIC/2026/08

BIDDING DOCUMENT

Deadline for the submission of bid	22nd of July 2026 at 2.00pm
Bid validity up to	22nd of October 2026
Bid addressed to	Local Project Coordinator, Leading University Project for International Cooperation

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Procurement Notice

INVITATION FOR BIDS FOR THE PROCUREMENT OF LABORATORY FURNITURE FOR THE LEADING UNIVERSITY PROJECT FOR INTERNATIONAL COOPERATION (LUPIC).

Sungkyunkwan University, South Korea invites bids from eligible and qualified bidders for supply, delivery installation and commissioning of laboratory equipment and furniture listed below for a Program in Biomolecular Science and Industrial Biotechnology offered by the Faculty of Science, University of Colombo, in Sri Lanka under the Leading University Project for International Cooperation (LUPIC).

1. Bidders should have at least five years' experience in supply of above items in Sri Lanka.
2. Interested eligible bidders may obtain lists of specification requirements by submitting a written request to the Local Project Coordinator at bsib@sci.cmb.ac.lk or visiting the LUPIC project office at the 4th floor Student Service Center, Faculty of Science, University of Colombo Further information can be obtained by calling 070 642 1350 during office hours.
3. Bidders must submit copies of Business Registration certificates and bank statements which are issued by the government. Additionally, the bidder must submit a copy of an invoice.
4. The bidders must ensure that the name of the bidder is exactly the same in business registration certificate, bank statement and invoice. No alternative usage of commonly used terms such as "Limited" and "Private" in one document and "LTD" and "Pvt" in another document is allowed. Noncompliance with these requirements may result in delays or disqualification during the evaluation process.
5. Duly completed bidding quotes should be submitted to the Dean's Office, Faculty of Science, University of Colombo, under a sealed registered cover and to be received on or before at 02:00 p.m. on **22/07/2026**.
6. Site visits will be arranged for prospective bidders upon request.
7. All the supply, delivery, installation and commissioning of laboratory equipment and furniture must be completed by **31/12/2026**
8. Incomplete and late bids will be rejected, and the procurement committee reserves the right to accept or reject bids.

Local Project Coordinator

Leading University Project for International Cooperation

Information for Bidders

Documents to submit

The bidder shall submit the following documents:

1. Copy of business registration certificate.
2. Documentary evidence (purchase orders) to prove experience in the relevant field.
3. Quotation for the items (price schedule).
4. Copies of audit financial statements for the last three years.
5. Copy of the manufacturing authorization letter for appointing as a dealer or agent for quoted brand.

Evaluation and qualification criteria of the bidder

The qualified bidders will be evaluated on the following criteria:

1. Full compliance with technical specification.
2. The business registration certificate.
3. Experience as a local agent for the same quoted brand.
4. After sales service.
5. Product life span.
6. The lowest quoted price among the qualified bidders will be used as the deciding factor for awarding the bid.

Payments

1. Payments will be transferred directly to the bidder via wire transfer from Sungkyunkwan University, Republic of Korea. Please provide the following information:
 - Name of the company:
 - Address of the company:
 - Country:
 - Name of the bank:
 - Address of the (branch) of bank:
 - Account Number:

- SWIFT (Society for Worldwide Interbank Financial Telecommunication) code of the bank:
 - Bank code:
 - Branch code:
 - BIC (Bank Identified Code) of bank:
2. Payments will only be made upon delivery and after successful inspection of the item (s) by the local agent.